

BOSLEY ST MARYS CE (controlled) PRIMARY SCHOOL



Charging and Remissions Policy Autumn 2014

SignedHead Teacher

.....Chair of Governors

CHARGING AND REMISSION POLICY

Policy Statement

The Governing Body of Bosley St Mary's school will follow East Cheshire and National Guidelines on charging.

In the event of an activity, which does not permit a charge, the Head teacher and the Governing Body will seek voluntary contributions if costs cannot be met from the school's budget.

The school will make it clear to parents, in writing, that any contribution is voluntary and failure to contribute will not involve their child/ren being treated any differently from any other child in the school. Trips that require a voluntary contribution are subject to cancellation if the school is unable to meet the costs that will be incurred.

The school will remit charges for visits deemed to take place wholly or mainly during school hours to Cheshire's own outdoor education and residential centres for pupils who receive the benefits specified in the Primary Education Guide for Parents and Carers.

The school may organise trips, events or tuition, which take place mainly or wholly outside school hours, and are not provided to fulfil the requirements of the National Curriculum or Religious Education. Charges will be made for trips, events and tuition in this category.

The Head teacher and the Governing Body will include details of this policy in the school's annual prospectus. This policy will be reviewed regularly.

Policy Reviewed:

Signed **Chair of Governors**

Signed **Head Teacher**

Cheshire East Council Charging Policy

Bosley School

1 Introduction

- 1.1 All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition.

2 Voluntary contributions

- 2.1 When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.
- 2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.
- 2.3 The following is a list of additional activities organized by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:
- visits to museums;
 - sporting activities which require transport expenses;
 - outdoor adventure activities;
 - visits to the theatre;
 - school trips abroad;
 - musical events.

3 Residential visits

- 3.1 If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education or travel expenses. However, we do make a charge to cover the costs of board and lodging.

4 Music tuition

- 4.1 All children study music as part of the normal school curriculum. We do not charge for this.

4.2 There is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons. We make a charge for these lessons. Parents in receipt of state benefits are exempt from payment. We give parents information about additional music tuition at the start of each academic year.

5 Swimming

5.1 The school organises swimming lessons for all children. These take place in school time and are part of the National Curriculum. We make no charge for this activity but ask parents for a voluntary contribution towards the cost of the coach fare. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons.

6 After School and Lunchtime Activities

6.1 The school offers additional sports coaching after school. Qualified coaches, who are not a member of the school staff, run and organize these sessions. They make a small charge for these sessions.

Signed: **Chair of Governors**

Signed: **Head Teacher**

Date: